

**MINUTES OF THE PUBLIC WORK SESSION  
AND REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

**Public Worksession:** The Caston Board of School Trustees met **Wednesday, May 18, 2016**, at 5:30 P.M. in the administration building for a public work session. Present were board members Mr. Jason Herd, Mr. Bruce Cress, Mrs. Beth Howard, Mr. Gary Baumgardner and Mrs. Michaela Slisher. Curt Pletcher from Umbaugh discussed different options for financing a \$2 million bond to be utilized for building projects. Also present was Superintendent-Mrs. Lucinda Douglass; Andrew Achey, School Corporation Attorney; Mr. Chuck Evans, Jr/Sr High School Principal; Mrs. Katie Miller, Elementary Principal and Ms. Jennifer Lukens, Administrative Assistant. The meeting was adjourned at 6:25 PM.

**Regular Meeting:** Board President Bruce Cress called the regular meeting to order with the pledge of allegiance at 6:30 P.M. Present at the meeting were Board members Mr. Jason Herd, Mr. Bruce Cress, Mrs. Beth Howard, Mr. Gary Baumgardner and Mrs. Michaela Slisher. Also attending were: Superintendent, Mrs. Lucinda Douglass; Andrew Achey, Corporation Attorney; Chuck Evans, Jr-Sr High School Principal; Angela Miller, Curriculum Coordinator; Katie Miller, Elementary Principal; and Jennifer Lukens, Administrative Assistant. Anita Doan, Cristie Rans, Joshua McKinney, James Keil, Brady Hartman, Kasey Ault, Dillion Tabler, Carson Gates, Brandon Piotrowski, Hanna Plummer, Kathy Rentschler, Luca Santella, Courtney Fry, Arion Burns, LaDeema Burns, Allie Rouch, Katelynn Lugabihl, Patience Turnpaugh, Selena Rouch, Roger Rouch, and John Fry Jr. also attended.

**Celebrations:**

- Caston Elementary recently participated in the Indy 500 Festival's Mini Marathon as part of the Kidz Fit program. Students ran/walked the 5K leg of the event. Caston Elementary students were among 8,000 runners from all age groups participating in the 5K. This was the second year that Caston 5<sup>th</sup> graders participated in the Kidz Fit.
- Mrs. Douglass read a thank you note from Caston music students indicating that they were truly enjoying the newly renovated choir room.
- Caston Elementary teachers recently held a silent auction to benefit fellow staff member, Karen Byrum, in her extended stay at Mayo Clinic in Minnesota.
- Caston Elementary School recently held a very nice recognition program for their community volunteers.

**Public Comment Regarding Advertised Items:** None

**Consent Agenda:**

Jason Herd moved, seconded by Gary Baumgardner to approve the consent agenda items as follows:

- a. Approve minutes of the April 20, 2016 Executive Session & Regular Meeting, and May 4, 2016 Public Work Session
- b. Presentation and review of claims
- c. Approve letter of resignation submitted 5/2/16 from Mr. Dustin Houston
- d. Approve hiring of Summer School staff as follows: Rachel Ruff (K), Jennifer Lukens (1 & Administrator) Nathan Speitel (2) Cindy DePyper (3) Nars Sanchez (4) Bryce McDonald (5/6) Paige Woodhouse (SLP), Cari Butcher (SAE), James Byrn (Summer Band), Brady Jones/Kyle Evans (Summer PE), Melinda Shultz/Tricia Bennett (Credit Recovery/Summer On-line Learning.) Paraprofessionals – Missy Young, Sara Zimmerman, Shelly Hubenthal, and Erin Kline. Office/Clerical – Elaine Sutton.
- e. Approve the following ECA Positions held 2015/16 School Year:
  1. Department Heads -- Mike Buczkowski, James Byrn, Vincent Huffman, Melinda Shultz & Chelsey Correll.
  2. HNAC Academic Coaches -- Mike Buczkowski, Trisha Bennett, Steve Freeman

3. Academic Superbowl -- Kelly Miller & Chelsey Correll,
  4. Band Director -- James Byrn
  5. Choral Director -- Michelle Byrn
- f. Presentation and review of April, 2016 Treasurer's Report & Revenue Report

***Unanimous 5-0***

**Old Business:**

Michaela Slisher moved, seconded by Jason Herd to approve the second reading of Board Policy as follows:

Board Policy Additions/Review/Revisions

1. 5840 – Criminal Gangs and Criminal Gang Activity
2. 0144.3 – Conflict of Interest
3. 1130 – Conflict of Interest
4. 3113 – Conflict of Interest
5. 4113 – Conflict of Interest
6. 6110 – Grant Funds
7. 6111 – Internal Control Standards and Procedures
8. 6112 – Cash Management of Grants
9. 6114 – Cost Principles – Spending Federal Funds
10. 6116 – Time and Effort Reporting
11. 6320 – Purchasing
12. 6325 – Procurement – Federal Grants/Funds
13. 6460 – Conflicts of Interest and Vendor Relations
14. 6550 – Travel Payment and Reimbursement
15. 7300 – Disposition of Real Property
16. 7310 – Disposition of Surplus Property
17. 7450 – Property Inventory

***Unanimous 5-0***

**New Business:**

Gary Baumgardner moved, seconded by Michaela Slisher to approve the Accounting Services Agreement & Comprehensive Financial Plan with H.J. Umbaugh & Associates as a part of a collaborative project with other taxing units of Cass County.

***Unanimous 5-0***

Beth Howard moved, seconded by Gary Baumgardner to approve membership for Caston School Corporation to Advanced Ed. Accreditation Agency

***Unanimous 5-0***

Jason Herd moved, seconded by Gary Baumgardner to approve resurfacing of lower EPDM Roof Area to Caston School Corporation facility by Morris & Sons Roofing, Inc.

***Unanimous 5-0***

Beth Howard moved, seconded by Michaela Slisher to approve minor repair work, sealing & painting the paved parking lot to be completed summer, 2016.

***Unanimous 5-0***

Michaela Slisher moved, seconded by Beth Howard to approve bonding the following employees as a means of internal financial control for the 2016-17 School Year: Angela Chapman, Corporation Treasurer; Marcia Tucker, ECA Treasurer; Blake Mollenkopf, Athletic Director; Lorie Offutt, Cafeteria Cashier.

***Unanimous 5-0***

Gary Baumgardner moved, seconded by Jason Herd to approve the recommended Math Textbook Adoption for Caston Elementary and Caston Jr/Sr High School.

**Unanimous 5-0**

Jason Herd moved, seconded by Gary Baumgardner to approve Caston’s Varsity & JV Baseball teams to attend baseball camp at Bethel College June 13-14.

**Unanimous 5-0**

**Other Business:**

Jason Herd moved, seconded by Michaela Slisher to approve Cari Butcher to be compensated as a department chair for the 2015-16 school year.

**Unanimous 5-0**

Gary Baumgardner moved, seconded by Beth Howard to approve the 2016-2017 Spring Prom to be held at Navy Pier in Chicago for a dinner cruise.

**Unanimous 5-0**

Michaela Slisher moved, seconded by Gary Baumgardner to approve the hiring of Carmen Holderfield as FACS teacher for the 2016-17 school year.

**Unanimous 5-0**

**Reports/Information:**

- a. Principal’s Reports
- b. Caston School Corporation 2014-15 Accountability Data
- c. 2017 Caston School Corporation Budget Preparation Schedule
- d. April, 2016 Extra-Curricular SA-5

**Public Comment:**

Five individuals spoke regarding the resignation of Mr. Dustin Houston and stated that they were disappointed to see him leaving Caston. Following are those who spoke on his behalf:

- Josh McKinney
- Hannah Plummer
- Courtney Fry
- LaDeema Burns
- Allie Rouch

**Board Comment:** Jason Herd thanked the students and patrons who came to the meeting and encouraged them to come regarding any concerns. He also expressed his sadness and grief over the death of former board member Dr. James Ayers who passed away recently.

Bruce announced that our next scheduled meeting would be June 15, 2016 at 6:30 PM. A project hearing will be included as a part of that meeting. Additionally, the board will be having a public work session on June 1, 2016 at 6:30 PM.

**Adjournment:** Michaela Slisher moved, seconded by Gary Baumgardner that the regular meeting be adjourned. At 7:05 P.M.

**Unanimous 5-0**

**CASTON BOARD OF SCHOOL TRUSTEES**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_