

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

The Caston School Board of Trustees held their regularly scheduled monthly meeting Wednesday, December 19, 2018. Board President Bruce Cress called the meeting to order with the Pledge of Allegiance at 6:30 P.M. Present at the session were: Bruce Cress, Chad Boldry, Jason Herd, Beth Howard, Cristie Rans, Cindy Douglass, Katie Miller, Angie Miller, Colleen Diveley, Anita Doan, and Gary Fisher.

**Celebrations:** It was noted that the school Christmas programs were well attended, and recognition given to Mr. and Mrs. Byrn for their outstanding efforts in producing Caston's Christmas programs. Additionally Mrs. Angie Miller reported that the Tomorrows Teachers Program, a collaborative effort with IUK to encourage students to pursue a career in teaching, is being noted by the State Department of Education and that one of the Caston students participating in that program was just awarded a scholarship to attend IUK and will continue in their teacher education program.

**Public Comment Regarding Advertised Items:** None

**Consent Agenda:** Jason Herd moved, seconded by Chad Boldry to approve the consent agenda items as follows:

- a. Approve minutes of the November 14, 2018 Regular Board Meeting
- b. Presentation and review of claims
- c. Employment Recommendations:
  - 1) Shelly Sarver/Blair Zimmerman – Fall/Spring Play Directors
  - 2) Noreen Brumett – Jr. Class Sponsor
  - 3) Vince Huffman/Melinda Shultz – Senior Class Sponsor
  - 4) Melinda Shultz/Noreen Brumett – Student Council Sponsor
  - 5) Nikki Evans – National Honor Society Sponsor
  - 6) Alex Abston – Spanish Club Sponsor
  - 7) Melinda Shultz – Key Club Sponsor
  - 8) Abby Howdeshell – JH National Honor Society Sponsor
  - 9) Shirley Musselman – JH Student Council Sponsor
  - 10) Mike Buczkowski/Vince Huffman/Melinda Shultz/Shirley Musselman/James Byrn – Departmental Heads
  - 11) Melinda Shultz – Yearbook Sponsor
  - 12) Blake Mollenkopf – Elementary Student Council
  - 13) Teresa Button/Nars Sanchez/Nicole Monical – Elementary National Honor Society
- d. Presentation and review of November, 2018 Treasurer's Report and Revenue Report

***Unanimous 5 - 0***

**Old Business:** Beth Howard moved, seconded by Cristie Rans to approve the second reading/adoption of the following new board policies & revisions:

- 1430 Leaves of Absence
- 1520.08 Employment of Personnel for Extracurricular Activities
- 1521 Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests
- 2221 Mandatory Curriculum
- 2414 Reproductive Health and Family Planning and Human Sexuality Instruction
- 2462 Dyslexia Screening and Intervention
- 2700 Annual Performance Report
- 3120.07 Employment of Casual Resource Personnel
- 3120.08 Employment of Personnel for Extracurricular Activities
- 3121 Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests
- 3139 Staff Discipline

- 3141 Suspension of Teachers without Pay
- 3430 Leaves of Absence
- 3431 Administrative Leave of Absence with Pay or Temporary Administrative Reassignment of Teachers
- 4120.08 Employment of Personnel for Extracurricular Activities
- 4121 Personal Background Checks, References, and Mandatory Reporting of Convictions and Substantiated Child Abuse and Arrests
- 4430 Leaves of Absence
- 5112 Entrance Requirements
- 5330 Use of Medication
- 5340.01 Student Concussions and Sudden Cardiac Arrest
- 5350 Student Suicide Awareness and Prevention
- 5460 Graduation Requirements
- 5517.01 Bullying
- 5771 Search and Seizure
- 6111 Internal Control Standards and Procedures
- 6210 Fiscal Planning
- 6212 Cost Savings Incentive Program
- 6620 Petty Cash
- 6621 Operations Cash Change Fund
- 6800 Systems of Accounting
- 7440 Facility Security Program
- 8340 Letter of Reference of Employment Reference
- 8455 Coach Training
- 8462 Child Abuse and Neglect
- 8500 Food Service Program
- 8600 Transportation
- 9160 Public Attendance at School Events

**New Business:**

Jason Herd moved, seconded by Cristie Rans to table adoption of the 2019-2020 School Calendar for Caston School Corporation.

***Unanimous 5 - 0***

Beth Howard moved, seconded by Cristie Rans to approve adoption of School Board Resolution for the CY19 Expenditure Goals.

***Unanimous 5 – 0***

Jason Herd moved, seconded by Chad Boldry to approve permission for appropriation allotment transfers and payment of claims necessary for close of calendar year 2018.

***Unanimous 5 – 0***

Beth Howard moved, seconded by Cristie Rans to approve request for use of facilities:

1. Fulton County REMC for the Annual Meeting on June 24, 2019
2. Local community women for the annual quilting day on January 12, 2019

***Unanimous 5 – 0***

Cristie Rans moved, seconded by Jason Herd to approve classified staff wage increases effective January 1, 2020

***Unanimous 5–0***

Beth Howard moved, seconded by Chad Boldry to approve the proposal by Duke Energy to participate in the NEO software pilot

***Unanimous 5-0***

Cristie Rans moved, seconded by Chad Boldry to approve Professional Meeting/Visitation Request for James Byrn/Michelle Byrn

***Unanimous 5-0***

Jason Herd moved, seconded by Beth Howard to approve requests for FMLA/Maternity Leaves

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to approve the donation from Northern Community Foundation for \$3,750.00

*Unanimous 5-0*

Beth Howard moved, seconded by Cristie Rans to approve to advertise for bids for capital improvements to the Caston Administration Building

*Unanimous 5-0*

**Other Business:**

Jason Herd moved, seconded by Chad Boldry to approve the request for Uriah Horn to start a Comet Flames Wrestling Program and to conduct practices at Caston.

*Unanimous 5 - 0*

Beth Howard moved, seconded by Cristie Rans to approve employment of Desiree Jackson as a cafeteria worker pending the successful completion of her criminal background check.

*Unanimous 5 - 0*

**Reports/Information:**

- a. Principal’s Reports
- b. October, 2018 SA-5 ECA Reports
- c. 2019 New Year’s Welcome Back – Staff Appreciation – January 4, 2019
- d. Caston School Corporation’s Profile Information provided by H.J. Umbaugh – 11/15/18
- e. Legal Services Information – January School Board Meeting
- f. Communication from Fulton County Health Dept. on Fair Labor Standards Act for break time for nursing mothers
- g. Tax rate comparisons for 2019

**Public Comment:** None

**Board Comment:** Jason Herd offered his congratulations to Mrs. Cindy Douglass on the board’s approval for the renovation of the administration building.

The next board meeting will be held January 9, 2019 at 6:30 PM. This meeting is a reorganization meeting and regular meeting combined.

**Adjournment:** Jason Herd moved, seconded by Chad Boldry that the regular meeting be adjourned at 7:35 P.M.

*Unanimous 5 - 0*

**CASTON BOARD OF SCHOOL TRUSTEES**

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