

**MINUTES OF PUBLIC WORK SESSION  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

**5:30 P.M. – Public Work Session** Caston School Board of Trustees held a public work session at 5:30 P.M. on Wednesday, December 18, 2019, in the Caston School Corporation Administrative Office. Present were Board members: Mr. Jeff Smith, Mrs. Beth Howard, Mr. Chad Boldry and Mrs. Cristie Rans. Others present: Superintendent; Mrs. Lucinda Douglass, Mrs. Anita Doan, Mr. Andrew Achey, EMCOR representatives; Mr. Tim Pitts and Mr. Kevin Livingston, Mr. Uriah Horn, and Ms. Colleen Diveley

The purpose of the public work session was to hear recommendations for an energy efficiency project from representatives of EMCOR.

The Public Work Session adjourned at 6:15 p.m.

**CASTON BOARD OF SCHOOL TRUSTEES**

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## **DEDICATION OF THE BRUCE E. CRESS BOARD ROOM**

### **6:30 P.M. – Dedication**

The Caston School Board of Trustees held a public dedication of the newly remodeled board room at 6:30 p.m. on Wednesday, December 18, 2019. In memory of Mr. Bruce Cress, Board President who passed away October 4, 2019, the Caston School Board officially dedicated the Bruce E. Cress Board Room. Present at the dedication were: Mr. Roger Byrum, Mrs. Beth Howard, Mr. Chad Boldry, Mrs. Cristie Rans, Mr. Jeff Smith, Superintendent, Mrs. Cindy Douglass, Mr. Andrew Achey, Mr. Chuck Evans, Mrs. Angela Miller, Mrs. Anita Doan, Mr. Uriah Horn, Ms. Colleen Diveley, Mr. Iran Floyd, Mrs. Joyce Zartman, Mr. Russell Phillips, Mrs. Lori Cress, Bruce's widow, Miss Kate Cress, Bruce's daughter, and Mrs. Janice Cress, Bruce's mother.

Mrs. Cindy Douglass also presented to Mrs. Lorie Cress, Caston's engraved Golden Apple, in appreciation of Bruce's service to the corporation.

Light refreshments followed the dedication and presentation.

## **MINUTES OF THE MONTHLY BOARD MEETING OF THE BOARD OF SCHOOL TRUSTEES OF CASTON SCHOOL CORPORATION**

The Caston Board of School Trustees held their regular board meeting following the board room dedication at 7:00 P.M. on Wednesday, December 18, 2019, in the Caston School Corporation Administrative Office. Present were Board members: Mr. Roger Byrum, Mr. Jeff Smith, Mrs. Beth Howard, Mr. Chad Boldry and Mrs. Cristie Rans. Others present: Superintendent, Mrs. Lucinda Douglass, Mr. Chuck Evans, Mrs. Angela Miller, Mrs. Anita Doan, Mr. Andrew Achey, and Ms. Colleen Diveley and the RTC camera crew.

**Celebrations:** On behalf of Ms. Jennifer Lukens, who was absent, Mrs. Douglass read her Principal's Report.

- The Elementary Christmas Program was outstanding, and thanks were given to Mrs. Byrn and Miss Woolard for their hard work in preparing the students for the program.
- Approximately 130 people attended the PTO sponsored, Cookies With Santa. Chuck Smith, as Santa, was great with the kids. PTO members, Micheala Slisher, Brooke Painter, and Stacey Carvey- Schoenhals spent a great many hours setting up and decorating for the event, and the families attending had a great time.
- The Elementary Robotics Team earned the Judge's Award on December 14<sup>th</sup>, and the award was presented to them by the Mayor-Elect.
- Elementary Announcements are up and running. Library Media Specialist, Mrs. Amber Helt, has taken on the project with much enthusiasm and the students are enjoying creating and watching their announcements.
- Special thanks were given to the community for sponsoring approximately twenty-two families for Christmas this year. Mrs. Anita Doan headed up the program and put in many hours securing gifts for these families. A lot of kindness and generosity went into this project.

**Public Comment Regarding Advertised Items:** *None*

**Consent Agenda:** Prior to approving the Consent Agenda, Beth Howard asked to abstain from voting on item C, point 2, due to a conflict of interest. Given board agreement, Jeff Smith moved, seconded by Cristie Rans to approve item C, point 2 :

- c. Employment Recommendations:
  - 1. Accept the resignation of Angel Gonzalez, Instructional Assistant
  - 2. Approve the recommendation to hire Kayla Gibson as Elementary Instructional Assistant

***Vote: 4-0 Beth Howard abstained***

**Consent Agenda items:**

- a. Approve minutes as follows:
  - November 4, 2019 Special Meeting
  - November 20, 2019 Regular Board Meeting
  - November 20, 2019 Executive Session
- b. Presentation and review of claims
- d. Presentation and review of November 2019 Treasurer's Report and Revenue Report

***Unanimous 5-0***

**Old Business: None**

**New Business:**

Beth Howard moved, seconded by Cristie Rans to approve adoption of Board Resolution for the FY 20 Expenditure Goals

***Unanimous 5-0***

Cristie Rans moved seconded by Beth Howard to approve Permission for appropriation allotment transfers and payment of claims necessary for close of calendar year 2019 financials

***Unanimous 5-0***

Due to a conflict of interest, Jeff Smith and Roger Byrum asked to abstain from voting on item C. With board approval, Beth Howard moved, seconded by Cristie Rans to approve the classified staff wage increases for eligible employees per the guidelines of the Caston School Corporation Classified Staff Handbook

***Unanimous 3-0 Roger Byrum, Jeff Smith abstained***

Jeff Smith moved, seconded by Roger Byrum, to approve a request for FMLA leave of an eligible Caston School Corporation employee

***Unanimous 5-0***

Beth Howard moved, seconded by Cristie Rans to approve a request for an out-of-state fieldtrip for the Art Club to the Chicago Art Institute to see the Andy Warhol Exhibit on January 15, 2020

***Unanimous 5-0***

Cristie Rans moved, seconded by Beth Howard, to approve the private sale of school bus in lieu of trade in for equipment valued under \$1000

***Unanimous 5-0***

Consensus was established upon the First reading of the following new board policy: Policy 7440.03 – Small Unmanned Aircraft Systems

Beth Howard moved, seconded by Cristie Rans, to approve Required review of the following (44) existing board policy revisions:

- |                   |                    |                    |
|-------------------|--------------------|--------------------|
| 1. Bylaw 0100     | 9. Policy 5410     | 17. Policy 8210    |
| 2. Policy 2261    | 10. Policy 6144    | 18. Policy 8500    |
| 3. Policy 2261.01 | 11. Policy 6145    | 19. Policy 8600    |
| 4. Policy 2281    | 12. Policy 6220    | 20. Bylaw 0151.1   |
| 5. Policy 2623.01 | 13. Policy 6325    | 21. Policy 1520    |
| 6. Policy 5330.02 | 14. Policy 6605    | 22. Policy 1520.08 |
| 7. Policy 5335    | 15. Policy 7530.01 | 23. Policy 3120.08 |
| 8. Policy 5341    | 16. Policy 8121    | 24. Policy 4120.08 |

25. Policy 8120  
26. Policy 8455  
27. Policy 3220.01  
28. Policy 3220.02  
29. Policy 5111  
30. Policy 5111.01  
31. Policy 5223

32. Policy 5335  
33. Policy 5600  
34. Policy 5610  
35. Policy 6220  
36. Policy 6230  
37. Policy 6520  
38. Policy 7300

39. Policy 8310  
40. Policy 8400  
41. Policy 8405  
42. Policy 8420  
43. Policy 8462  
44. Policy 8600

*Unanimous 5-0*

**Other Business:**

The board tabled a vote on a Letter of Intent from Emcor until more information is given.

**Reports/Information:**

Principal's Reports:

- Mr. Chuck Evans and Mrs. Angie Miller talked with the Rochester Kiwanis Club about the educational growth of the Caston students this year. On the Winter NWEA, 155 students out of 160 either showed educational growth, or were on grade level. 80 out of 120 High School students showed growth as well.
- Meetings are being held for the JH trip to Washington, D.C., and some of the quoted trip prices have dropped.
- The Trap Shooting Club has been well received by students. Eight students have already committed to joining and another six are considering it.
- Mrs. Angie Miller said the school's Facebook Page is gaining popularity. There are over 2300 followers, the Senior Sunday section has 230 likes, and Working Wednesdays will be coming soon. Working Wednesdays will feature Caston student's performing duties in the workplace through internship and cooperative program placements.

2020 New Year's Welcome Back – Staff Appreciation – January 3, 2020 – Breakfast & Corporation Meeting  
8:00 – 9:00 a.m.

2019-2020 Students transferring in-out of Caston

**Public Comment: None**

**Board Comment:** Chad Boldry complimented the board room dedication and said it was very nice. Also noted was the date and time for the board's reorganization meeting, to be held on January 8, at 5:30 p.m., to be followed by a Public Work Session and Board Retreat.

**Adjournment:** Beth Howard moved, seconded by Cristie Rans, that the regular meeting be adjourned at 7:41 P.M.

*Unanimous 5-0*

**CASTON BOARD OF SCHOOL TRUSTEES**

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**MINUTES OF THE EXECUTIVE SESSION  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

Immediately following the adjournment of the regular monthly board meeting, The Caston School Board of Trustees met in executive session under the provisions of IC 5-14-1.5-6.1(b) to discuss a job performance evaluation of individual employees and for discussion of strategy with respect to initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

The meeting was called to order at 7:50 P.M. by Board President, Chad Boldry.

Present at the session were Board members: Mrs. Beth Howard, Mrs. Cristie Rans, Mr. Roger Byrum, Mr. Jeff Smith & Mr. Chad Boldry. Also present was HS Principal Chuck Evans, Superintendent, Cindy Douglass, and Corporation Attorney, Andrew Achey.

The executive session adjourned at 9:15 P.M.

No subject matter was discussed in the executive session other than the subject matter specified in the public notice.

**CASTON BOARD OF SCHOOL TRUSTEES**

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