

MINUTES OF THE REGULAR MEETING

MINUTES OF THE BOARD OF FINANCE

**OF THE BOARD OF SCHOOL TRUSTEES OF
CASTON SCHOOL CORPORATION**

At 6:15 p.m., a reception was held for outgoing board member Jason Herd, for his 8 ½ years of service to the Caston School Corporation.

At 6:30 p.m., the Oath of Office was administered to Mrs. Beth Howard and to Mr. Jeffery A. Smith. Their terms expire December 31, 2022

Board President Bruce Cress called the January 9, 2019 Annual Reorganization Meeting to order with the pledge of allegiance at 6:35 P.M. Present at the session were: Bruce Cress, Jeffery A. Smith, Beth Howard, Chad Boldry, Cristie Rans, Cindy Douglass and Corporation Attorney, Andrew Achey. Others present were: Mr. Chuck Evans, Ms. Jennifer Lukens, Mrs. Angela Miller, Mrs. Anita Doan, and Ms. Colleen Diveley.

Celebrations:

Caston teachers and staff returned January 4 to kick off the second semester of the 2018-19 school year. They enjoyed a delicious catered breakfast by Vibrant Events Catering. Afterward, a very successful training on suicide prevention was presented.

Also noted was student, Jordan Clingler, scoring a school record breaking 45 points in a recent basketball game.

Public Comment Regarding Advertised Items:

None

Consent Agenda:

Beth Howard moved and was seconded by Cristie Rans to approve the consent agenda items as follows:

- a. Approve minutes of the December 19, 2018 Regular Board Meeting
- b. Presentation and review of claims
- c. Approve Year-End Appropriation Transfers
- d. Presentation and review of December, 2018 Treasurer's Report and Revenue Report

Unanimous 5-0

Old Business:

Cristie Rans moved, seconded by Chad Boldry to approve the 2019-2020 Caston School Corporation Calendar

Unanimous 5-0

New Business:

Chad Boldry moved, seconded by Cristie Rans to determine the regular meeting dates, time and place for the 2019 calendar year of the Caston School Board of Trustees on the third Wednesday of each month at 6:30 P.M. in the Caston School Administration Building.

Unanimous 5-0

Board Reorganization:

President Bruce Cress opened nominations for the office of **President** of the Caston School Board of Trustees for the 2019 Calendar Year. One nomination was received for Bruce Cress to continue as President. Beth Howard moved, seconded by Cristie Rans to close nominations for Board President, and Bruce Cress was unanimously elected as President.

Unanimous 5-0

President Bruce Cress opened nominations for the office of **Vice President** of the Caston School Board of Trustees for the 2019 Calendar Year. One nomination was received for Chad Boldry to serve as Vice-President. Beth Howard moved, seconded by Cristie Rans to close nominations, and Chad Boldry was unanimously elected as Vice President.

Unanimous 5-0

President Bruce Cress opened nominations for the office of **Secretary** of the Caston School Board of Trustees for the 2019 Calendar Year. One nomination was received for Beth Howard to serve as Secretary. Cristie Rans moved, seconded by Beth Howard to close nominations, and Beth Howard was unanimously elected as Secretary.

Unanimous 5-0

Beth Howard moved, seconded by Cristie Rans to appoint Andrew Achey as Corporation Attorney with an annual retainer of \$4000.00.

Unanimous 5-0

Jeff Smith moved, seconded by Chad Boldry to appoint Ms. Susan Loftain as Corporation Treasurer & set bond for \$100,000.

Unanimous 5-0

Cristie Rans moved, seconded by Jeff Smith to appoint Mrs. Elaine Sutton to the office of Deputy Treasurer.

Unanimous 5-0

Beth Howard moved, seconded by Chad Boldry to appoint Mrs. Marcia Tucker as ECA Treasurer & Set Bond for \$50,000.

Unanimous 5-0

Chad Boldry moved, seconded by Beth Howard to appoint Mr. Chuck Evans as Extra Curricular Fund Financial Administrator.

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to appoint Ms. Jennifer Lukens as Extra Curricular Fund Assistant Financial Administrator.

Unanimous 5 - 0

Beth Howard moved, seconded by Jeff Smith to appoint Mrs. Lucinda Douglass as Title IX Coordinator

Unanimous 5 - 0

Jeff Smith moved, seconded by Chad Boldry to appoint Cristie Rans as ISBA Legislative Liaison.

Unanimous 5 - 0

Cristie Rans moved, seconded by Beth Howard to appoint Cristie Rans and Beth Howard as board representatives on the negotiations team.

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to approve the Conflict of Interest Statement signed by Jeffery A. Smith.

Unanimous 5 - 0

Cristie Rans moved, seconded by Chad Boldry to set the bond for both Cafeteria Head Cashier and Athletic Director at \$50,000 each.

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to approve compensation of Board Members in accordance with I.C. 20-26-4-7 at the maximum annual compensation of \$2000. Additionally per diem rates were set at \$112 for each regular monthly meeting and \$62 for each committee, planning or special meeting. The total annual compensation for each board member will be capped at \$4500/year.

Unanimous 5-0

Cristie Rans moved, seconded by Chad Boldry to approve the Resolution for Rainy Day Fund for Fiscal year 2019.

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to approve the Resolution to Deposit or Transfer Interest to the 2019 Operations Fund.

Unanimous 5 - 0

Jeff Smith moved, seconded by Chad Boldry to approve the 2019 Purchase of a Mini Bus.

Unanimous 5- 0

Beth Howard moved, seconded by Cristie Rans to approve the establishment of minimum number of Children (20) needed for Latch Key Program.

Unanimous 5 - 0

Other Business - None

Reports/Information:

- a. Building-Level Administrator's Reports
- b. Rochester Sentinel written request for notice of public meetings of the Caston School Board of Trustees
- c. November, 2018 Report of ECA Accounts

Public Comment: None

Board Comment:

Reminder of Board Retreat on February 6, 2019, at 5:00 p.m. in the Caston Administration Building.

Bruce Cress thanked Jason Herd for his tenure on the Caston School Board. Mr. Cress also welcomed Mr. Jeff Smith to the school board and also Mrs. Beth Howard as a returning board member.

Adjournment: Beth Howard moved, seconded by Chad Boldry that the regular meeting be adjourned at 7:03 P.M.

Unanimous 5-0

Annual Board of Finance Meeting

President Bruce Cress opened up the annual Board of Finance Meeting at 7:03 P.M. Present at the session were: Bruce Cress, Jeff Smith, Chad Boldry, Cristie Rans, Beth Howard, Cindy Douglass and Andrew Achey. Also present were Chuck Evans, Jennifer Lukens, Angela Miller, Anita Doan, and Colleen Diveley.

President Bruce Cress stated that traditionally the board President and Secretary also served as President and Secretary of the Board of Finance. With no objections, Chad Boldry moved and Cristie Rans seconded to elect Bruce Cress to the office of President and Beth Howard to the office of Secretary. This was confirmed with a vote of 5/0.

Superintendent, Cindy Douglass shared an investment report with the board for calendar year 2018. It was reported that funds were invested with Community State Bank and Caston received 1.26 % return on investments for an annual total of \$67,627.99 in interest.

Jeff Smith moved, seconded by Chad Boldry to adjourn the meeting at 7:06 p.m.

Unanimous 5-0

CASTON BOARD OF SCHOOL TRUSTEES

