

**MINUTES OF THE OATH OF OFFICE AND REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

The Caston Board of School Trustees met Tuesday, January 6, 2015, at 7:00 P.M. in the administration building. Present were Board members Mr. Jason Herd, Mr. Bruce Cress, Mrs. Beth Howard, Mr. Gary Baumgardner, Mrs. Michaela Slisher, Superintendent-Mrs. Lucinda Douglass, Corporation Attorney-Mr. Robert Murray and Mrs. Angela Chapman, Treasurer. Tony, Hannah, Trenton and Evan Howard also attended the Oath of Office ceremony prior to the regular meeting.

**Oath of Office:** Prior to the regular meeting, the Oath of Office was administered by Corporation Attorney/Notary Public Mr. Robert Murray to Mr. Jason Herd and Mrs. Beth Howard; term will expire December 31, 2018.

**Regular Meeting:** Board President Jason Herd called the regular meeting to order with the pledge of allegiance at 7:05 P.M.

**Celebrations:**

- Mrs. Douglass shared her thoughts regarding a successful completion of the first semester of the 2014-15 school year and noted no needs during that timeframe for delays or cancellations of school.
- Mrs. Douglass, echoed by board members, celebrated the years of service served by Mr. Robert Murray as Caston's school corporation attorney, and thanked him for all he's done for Caston throughout those years.
- Beth Howard read a letter shared by Jeremy Aubrey, who often delivers pizza to the school from the local Papa John's restaurant. He commended the school for extending friendliness and making such a favorable impression on him as he comes and goes from the school over time.

**Public Comment Regarding Advertised Items:** None

**Consent Agenda:**

Mr. Cress moved, seconded by Mr. Baumgardner to approve consent agenda items as follows:

- a) Approve minutes of the December 16, 2014 Regular Meeting as printed in advance
- b) Claims # 36559 through # 36647 inclusive for payment totaling \$509,646.84.
- c) Approve Year-End Appropriation Transfers
- d) Approve Treasurer's Report for December 2014

***Unanimous 5-0***

**New Business:**

**Annual Meeting Dates:** Mr. Bruce Cress moved, seconded by Mr. Baumgardner to approve the regular dates, time and place for the 2015 calendar year of the Caston School Board of Trustees as follows: ***The board will meet on the 3<sup>rd</sup> Tuesday of each month at 6:30 PM in the Caston Administration Office*** for their regular monthly meetings.

***Unanimous 5-0***

**Board Re-Organization:**

**Board President:** Michaela Slisher nominated Jason Herd for President. Gary Baumgardner nominated Bruce Cress for President. Beth Howard moved, seconded by Michaela Slisher to close nominations with a vote of 5-0. A show of hands was taken, with Jason Herd receiving two votes and Bruce Cress receiving three votes. **Bruce Cress** stands as President of Caston School Board of Trustees for the 2015 calendar year for the conducting of business of the board.

**Board Vice-President:** Michaela Slisher nominated Jason Herd for Vice-President. Bruce Cress nominated Gary Baumgardner for Vice-President. Gary Baumgardner moved, seconded by

Jason Herd to close nominations with a vote of 5-0. A show of hands was taken, with Jason Herd receiving two votes and Gary Baumgardner receiving three votes. **Gary Baumgardner** stands as Vice-President of Caston School Board of Trustees for the 2015 calendar year for the conducting of business of the board.

**Board Secretary:** Jason Herd nominated Michaela Slisher for Board Secretary. Gary Baumgardner nominated Beth Howard for Board Secretary. Gary Baumgardner moved, seconded by Jason Herd to close nominations with a vote of 5-0. A show of hands was taken, with Michaela Slisher receiving two votes and Beth Howard receiving three votes. **Beth Howard** stands as Board Secretary of Caston School Board of Trustees for the 2015 calendar year for the conducting of business of the board.

**Appointments for positions were made as follows:**

- A. Jason Herd moved, seconded by Michaela Slisher to appoint as **Corporation Attorney- Andrew Achey** – Vote 5-0
- B. Gary Baumgardner moved, seconded by Jason Herd to appoint as **Corporation Treasurer – Angela Chapman** – Vote 5-0
- C. Jason Herd moved, seconded by Gary Baumgardner to appoint as **Corporation Assistant Treasurer – Angela Douglass** – Vote 5-0
- D. Beth Howard moved, seconded by Michaela Slisher to appoint as Extra-Curricular Fund (E.C.F.) **Treasurer – Marcia Tucker** – Vote 5-0
- E. Gary Baumgardner moved, seconded by Jason Herd to appoint as **E.C.F. Financial Administrator – Dale Osburn; and as E.C.F. Assistant Financial Administrators – Catherine Miller and Debra Stevens.** – Vote 5-0
- F. Jason Herd moved, seconded by Michaela Slisher to appoint as **Title IX Coordinator Mrs. Lucinda Douglass** – Vote 5-0
- G. Jason Herd moved, seconded by Michaela Slisher to appoint as **ISBA Legislative Liaison Gary Baumgardner** – Vote 5-0
- H. Jason Herd moved, seconded by Beth Howard to appoint as **Board Representatives for Negotiations Team - Michaela Slisher and Gary Baumgardner** – Vote 5-0

**Conflict of Interest:** Mr. Herd moved, seconded by Mrs. Slisher to accept a conflict of interest statement from Mrs. Lucinda Douglass as presented.

***Unanimous 5-0***

**Board Compensation:** Mrs. Slisher moved, seconded by Mr. Baumgardner to approve the compensation of Board Members in accordance with I.C. 20-26-4-7 as follows:

- Annual compensation of \$2000 with per diem rates as follows:
  - Regular monthly meetings @ \$50/meeting with limit of \$600 annually;
  - Committee/Planning meetings @ \$25/meeting not to exceed \$200 annually;
  - Special meetings requiring extended travel, full day or extended-time attendance, etc., set at \$50/day or meeting not to exceed \$200 annually.
- Maximum annual compensation for a board member would be \$3000/year including maximum per diem compensations.

***Unanimous 5-0***

**Acceptance of Donation:** Mr. Baumgardner moved, seconded by Mrs. Slisher to accept anonymous donations made on behalf of family and friends in memory of Richard “Tiff” and Jeanne Fincher to be utilized toward a locker room project for the Caston Men’s Basketball program in the amount of \$2650.

***Unanimous 5-0***

**Other Business:**

Mrs. Slisher moved, seconded by Mr. Baumgardner to approve the recommendation to publicize for quotations for casualty, liability, and automotive insurance for Caston School Corporation.

***Unanimous 5-0***

Mr. Baumgardner moved, seconded by Mrs. Slisher to approve the request from Mrs. Cari Butcher to attend the Annual Winter Ag. Teacher Workshop on 1-15-15 @ Trafalgar, IN as per written request.

***Unanimous 5-0***

Mr. Herd moved, seconded by Mrs. Slisher to approve an unpaid leave of absence for Mrs. Kim Olinger through January 31, 2015.

***Unanimous 5-0***

**Reports/Information:** The following reports were presented to the board for review and discussion:

- NIESC Consolidated Purchasing and Shared Services Report for Caston School Corporation
- Revenue report as of December, 2014

**Public Comment:** *(None)*

**Board Comment:**

- Jason Herd thanked Mr. Robert Murray for his years of service to the school corporation
- Bruce Cress welcomed Beth Howard and Andrew Achey to the board
- Michaela Slisher noted that Mrs. Howard is only the 4<sup>th</sup> woman to serve on the board in Caston's history and this is the first time that two women have served simultaneously
- Gary Baumgardner asked about the progress of the implementation of the Transportation software

**Adjournment:**

Mr. Herd moved, seconded by Mr. Baumgardner that the regular meeting be adjourned. At 8:17 P.M.

***Unanimous 5-0***

**CASTON BOARD OF SCHOOL TRUSTEES**

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