

MINUTES OF THE REGULAR MEETING
MINUTES OF THE BOARD OF FINANCE
OF THE BOARD OF SCHOOL TRUSTEES OF
CASTON SCHOOL CORPORATION

Board President Bruce Cress called the January 3, 2018 Annual Reorganization Meeting to order with the pledge of allegiance at 6:35 P.M. Present at the session were: Bruce Cress, Jason Herd, Beth Howard, Chad Boldry, Cristie Rans, Cindy Douglass and Corporation Attorney, Andrew Achey.

Celebrations: Caston teachers and staff returned January 3 to kick off the second semester of the 2017-18 school year. They enjoyed a delicious breakfast and honored Mr. Greg Dalton who is retiring after 43 years of service to Caston School Corporation as a school custodian. Mrs. Angela Douglass was also publicly thanked for her 20 years of service to Caston. The staff also participated in a wonderful inspirational in-service as a part of the Mojo Up program.

Public Comment Regarding Advertised Items: None

Consent Agenda:

Beth Howard moved seconded by Cristie Rans to approve the consent agenda items as follows:

- a. Approve minutes of the December 20, 2017 Regular Board Meeting
- b. Presentation and review of claims
- c. Approve Year-End Appropriation Transfers
- d. Presentation and review of December, 2017 Treasurer's Report and Revenue Report

Unanimous 5-0

Old Business: *None*

New Business:

Jason Herd moved, seconded by Beth Howard to set the regular meeting dates, time and place for the 2018 calendar year of the Caston School Board of Trustees on the third Wednesday of each month at 6:30 P.M. in the Caston School Administration Building.

Unanimous 5-0

Board Reorganization:

President Bruce Cress opened nominations for the office of **President** of the Caston School Board of Trustees for the 2018 Calendar Year. One nomination was received for Bruce Cress to continue as President. Nominations were closed, and Bruce Cress was unanimously elected as President.

Unanimous 5-0

President Bruce Cress opened nominations for the office of **Vice President** of the Caston School Board of Trustees for the 2018 Calendar Year. One nomination was received for Jason Herd to serve as Vice-President. Nominations were closed, and Jason Herd was unanimously elected as Vice President.

Unanimous 5-0

President Bruce Cress opened nominations for the office of **Secretary** of the Caston School Board of Trustees for the 2018 Calendar Year. One nomination was received for Beth Howard to serve as Secretary. Nominations were closed, and Beth Howard was unanimously elected as Secretary.

Unanimous 5-0

Jason Herd moved, seconded by Chad Boldry to appoint Andrew Achey as Corporation Attorney with an annual retainer of \$4000.00.

Unanimous 5-0

Beth Howard moved, seconded by Cristie Rans to appoint Mrs. Angela Chapman as Corporation Treasurer & set bond for \$100,000.

Unanimous 5-0

Jason Herd moved, seconded by Chad Boldry to table the appointment of Deputy Treasurer.

Unanimous 5-0

Beth Howard moved, seconded by Jason Herd to appoint Mrs. Marcia Tucker as ECA Treasurer & Set Bond for \$50,000.

Unanimous 5-0

Beth Howard moved, seconded by Chad Boldry to appoint Mr. Chuck Evans as Extra Curricular Fund Financial Administrator.

Unanimous 5 - 0

Jason Herd moved, seconded by Chad Boldry to appoint Mrs. Katie Miller and Mr. Blake Mollenkopf as E.C.F. Assistant Financial Administrators.

Unanimous 5 - 0

Jason Herd moved, seconded by Beth Howard to appoint Mrs. Lucinda Douglass as Title IX Coordinator

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to appoint Jason Herd as ISBA Legislative Liason.

Unanimous 5 - 0

Chad Boldry moved, seconded by Jason Herd to appoint Cristie Rans and Beth Howard as board representatives on the negotiations team.

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to set the bond for both Cafeteria Head Cashier and Athletic Director at \$50,000 each.

Unanimous 5 - 0

Beth Howard moved, seconded by Cristie Rans to approve compensation of Board Members in accordance with I.C. 20-26-4-7 at the maximum annual compensation of \$2000. Additionally per diem rates were set at \$112 for each regular monthly meeting and \$62 for each committee, planning or special meeting. The total annual compensation for each board member will be capped at \$4500/year.

Unanimous 5-0

Jason Herd moved, seconded by Chad Boldry to establish the date for the Annual Board Retreat for Saturday, February 17, 2017 at 9:30 a.m. to be held in the assembly room.

Unanimous 5 - 0

Other Business:

Jason Herd moved, seconded by Chad Boldry to approve the transfer of Colleen Diveley to the position to Administrative Associate for Personnel effective 1 - 15 - 18.

Unanimous 5 - 0

Jason Herd moved, seconded by Chad Boldry to appoint Colleen Diveley as the deputy treasurer for calendar year 2018, effective 1 - 15 - 18.

Unanimous 5 - 0

Reports/Information: Mrs. Douglass presented the board with the history of custodial workers at Caston and discussed needs in this area as we look to the future.

Public Comment: None

Board Comment: The board discussed the board retreat details.

Adjournment: Beth Howard moved, seconded by Cristie Rans that the regular meeting be adjourned at 7:26 P.M.

Unanimous 5-0

Annual Board of Finance Meeting

President Bruce Cress opened up the annual Board of Finance Meeting at 7:26 P.M. Present at the session were: Bruce Cress, Jason Herd, Chad Boldry, Cristie Rans, Beth Howard, Cindy Douglass and Andrew Achey.

President Bruce Cress stated that traditionally the board President and Secretary also served as President and Secretary of the Board of Finance. With no objections, Jason Herd moved and Chad Boldry seconded to elect Bruce Cress to the office of President and Beth Howard to the office of Secretary. This was confirmed with a vote of 5/0.

Superintendent, Cindy Douglass shared an investment report with the board for calendar year 2017. It was reported that funds were invested with Community State Bank and Caston received 1.26% return on investments for an annual total of \$68,833.72 in interest.

Jason Herd moved, seconded by Chad Boldry to adjourn the meeting at 7:33 p.m.

Unanimous 5-0

CASTON BOARD OF SCHOOL TRUSTEES

