

**MINUTES OF THE OATH OF OFFICE AND REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES OF  
CASTON SCHOOL CORPORATION**

The Caston Board of School Trustees met Tuesday, January 5, 2016, at 6:30 P.M. in the administration building. Present were Board members Mr. Jason Herd, Mr. Bruce Cress, Mrs. Beth Howard, Mr. Gary Baumgardner, Mrs. Michaela Slisher, Superintendent-Mrs. Lucinda Douglass, Corporation Attorney-Mr. Andrew Achey, Principals Mrs. Katie Miller and Mr. Chuck Evans, and Mrs. Anita Doan.

**Regular Meeting:** Board President Bruce Cress called the regular meeting to order with the pledge of allegiance at 6:30 P.M.

**Celebrations:**

- Caston School Corporation started the second semester of the 2015-16 school year on a positive note with a corporation-wide breakfast and speaker, Charlie Adams. This was well attended and much appreciated by the staff.

**Public Comment Regarding Advertised Items:** None

**Consent Agenda:**

Jason Herd moved, seconded by Gary Baumgardner to approve consent agenda items as follows:

- a. Approve minutes of the December 16, 2015 Regular Board Meeting (*with agreed upon amendments*)
- b. Approve minutes of the December 22, 2015 Executive Session
- c. Presentation and review of claims
- d. Approve letter of intent to retire from Ms. Debb Stevens, Athletic Director
- e. Approve Year-End Appropriation Transfers
- f. Presentation and review of December, 2015 Treasurer's Report and Revenue Report

***Unanimous 5-0***

**Old Business:** Jason Herd moved, seconded by Michaela Slisher to approve the second reading of Board Policy 7455 – Accounting System for Fixed Assets.

***Unanimous 5-0***

**New Business:**

**Annual Meeting Dates:** Gary Baumgardner moved, seconded by Beth Howard to approve the regular dates, time and place for the 2016 calendar year of the Caston School Board of Trustees as follows: ***The board will meet on the 3<sup>rd</sup> Wednesday of each month at 6:30 PM in the Caston Administration Office*** for their regular monthly meetings.

***Unanimous 5-0***

**Board Re-Organization:**

**Board President:** Beth Howard nominated Bruce Cress for Board President. Jason Herd moved, seconded by Gary Baumgardner to close nominations.

***Unanimous 5-0***

A vote was taken for Bruce Cress as Board President.

***Unanimous 5-0***

**Board Vice-President:** Jason Herd nominated Gary Baumgardner for Board Vice-President. Jason Herd then moved, seconded by Bruce Cress to close nominations.

***Unanimous 5-0***

A vote was taken for Gary Baumgardner as Vice President.

***Unanimous 5-0***

**Board Secretary:** Gary Baumgardner nominated Beth Howard for Board Secretary. Jason Herd moved, seconded by Gary Baumgardner to close nominations.

*Unanimous 5-0*

A vote was taken for Beth Howard as Board Secretary.

*Unanimous 5-0*

**Appointments for positions were made as follows:**

- A. Jason Herd moved, seconded by Michaela Slisher to appoint as **Corporation Attorney- Andrew Achey** – Vote 5-0
- B. Gary Baumgardner moved, seconded by Michaela Slisher to appoint as **Corporation Treasurer – Angela Chapman** – Vote 5-0
- C. Michaela Slisher moved, seconded by Gary Baumgardner to appoint as **Corporation Deputy Treasurer – Angela Douglass** – Vote 5-0
- D. Jason Herd moved, seconded by Gary Baumgardner to appoint as Extra-Curricular Fund (E.C.F.) **Treasurer – Marcia Tucker** – Vote 5-0
- E. Beth Howard moved, seconded by Jason Herd to appoint as **E.C.F. Financial Administrator – Chuck Evans** – Vote 5-0
- F. Michaela Slisher moved, seconded by Gary Baumgardner to appoint **assistant E.C.F. Assistant Financial Administrators: Debb Stevens & Catherine Miller.** – Vote 5-0
- G. Gary Baumgardner moved, seconded by Michaela Slisher to appoint as **Title IX Coordinator Mrs. Lucinda Douglass** – Vote 5-0
- H. Jason Herd moved, seconded by Beth Howard to appoint as **ISBA Legislative Liaison Gary Baumgardner** – Vote 5-0
- I. **Board Appointments for Representatives of Negotiations Team were named as - Michaela Slisher and Gary Baumgardner**

**Conflict of Interest:** Michaela Slisher moved, seconded by Gary Baumgardner to accept a conflict of interest statement from Mrs. Lucinda Douglass as presented.

*Unanimous 5-0*

Jason Herd moved, seconded by Michaela Slisher to approve the Cafeteria Head Cashier and Athletic Director each be bonded at \$50,000.

*Unanimous 5-0*

**Board Compensation:** Mrs. Slisher moved, seconded by Mr. Herd to approve the compensation of Board Members in accordance with I.C. 20-26-4-7 as follows:

- Regular monthly meetings @ \$100
- Committee/Planning/Special meetings @\$50
- Annual total compensation for board members will be capped at \$4000 per year.

***Motion failed with Vote 2-3 (Beth Howard, Gary Baumgardner & Bruce Cress voting nay)***

Gary Baumgardner moved, seconded by Bruce Cress to approve the compensation of Board Members in accordance with I.C. 20-26-4-7 as follows:

- Annual compensation of \$2000 with per diem rates as follows:
  - Regular monthly meetings @ \$112
  - Committee/Planning/Special meetings @ \$62/meeting
- Annual total compensation for board members (\$2000 max by law + all per diems) will be capped at \$4500/year.

***Motion passed with Vote 3-2 (Michaela Slisher & Jason Herd voting Nay)***

**Annual Board Retreat** – Beth Howard moved, seconded by Jason Herd to approve the date of the annual board retreat as follows: February 15, 2016 from 8:00 a.m. – 1:00 p.m. in the Caston School Corporation Assembly Room.

**Unanimous 5-0**

Gary Baumgardner moved, seconded by Jason Herd to approve request for reading professional development as a part of the All Write Consortium for Noreen Brumett, Leigh Ann Runkle, Bryce McDonald and Michael Clayton for February 2, 2016 to Pokagon State Park

**Unanimous 5-0**

**Other Business:** Jason Herd moved, seconded by Gary Baumgardner to approve the recommendation for all approved payments for extra-curricular duties of Caston School Corporation Employees to be paid through Corporation Office Payroll and subsequently billed to the proper extra-curricular account for reimbursement.

**Unanimous 5-0**

**Reports/Information:** The following reports were presented to the board for review and discussion:

- Principals Reports – No special information was reported by Principal’s in attendance

**Public Comment:** *(None)*

**Board Comment:** *(None)*

**Adjournment:**

Jason Herd moved, seconded by Michaela Slisher that the regular meeting be adjourned. At 7:30 P.M.

**Unanimous 5-0**

**CASTON BOARD OF SCHOOL TRUSTEES**

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